

Brooks Wester
Middle School PTA

1520 N. Walnut Creek Drive, Mansfield, Texas 76063

January 6, 2004

Dear Parents:

First, I would like to thank our parents who generously donated to PTA at the beginning of our donation drive in August. As you may remember, Wester Middle School has implemented a policy of prohibiting students from selling products to raise funds for student activities, i.e., gift wrap, candy, discount coupon books, etc. Raising additional funds for the students is being left to the different parent support groups such as PTA and Booster Clubs.

In order to maintain this policy; we need your help. If you have not participated in the donation drive, please accept this letter as our request for your donation. PTA is asking that the parents of each student make a donation to help with teacher requests and the items deemed needed for the school per Mr. Shafer's request. The suggested donation amount is \$20.00. We realize there may be families who cannot afford such a cost – however, any donation you can make will be greatly appreciated.

If you know of a business or corporation who might help sponsor this endeavor, please contact me. Your child's advisory teacher will collect the donations. Should you require an individual receipt, please indicate that on your donation and a receipt will be provided. If you feel you can help, please send cash or check made payable to **Wester PTA** with your child by February 1, 2004.

Please note that 100% of your donation will directly benefit Wester students. While fundraisers have their place, we feel this is the safest, most effective alternative available to us.

Should you have any questions or concerns, please feel free to contact me or the school. Once again, thank you to the families that have already supported this project. We hope you will give this matter your careful consideration and will help with your donation.

Sincerely,

Valerie Rollings, PTA President
817-473-6864